

PRACTICAL FORM

To return on paper to your homeroom teacher at the latest the 10 of November 2019.

**Discovery Internship Program
From the 15 to the 17 of December 2019**

To fill by the student :

Name:

First name:

3ème

Phone number:

Head teacher:.....

Student project:

.....
.....
.....

To fill by the company

Company name :

Phone number :

Honourname :

Phone number :

E-mail :

Name of the person in charge of internship:

Phone number :

E-mail :

Internship location :

If possible join a map or explain the location :

.....
.....

Student daily schedules :

Day	Morning	Afternoon	Total hours
15 of December 2019	From to	From to	
16 of December 2019	From to	From to	
17 of December 2019	From to	From to	

Total hours for 3 days:

**AGREEMENT "Discovery Internship Program"
FOR STUDENTS OF THE VOLTAIRE HIGH SCHOOL**

Duration of Internship: From the 15 to the 17 of December 2019

Between

And Mr. Fatah CHALBI , Deputy headmaster of French Qatari Voltaire High School – Doha – QATAR

Student's name :.....3ème (grade 9):

Article 1:

This agreement governs the relation between the representative of the company named above and the headmaster of the French Qatari Voltaire High School. It must be brought to the attention of the student's parents, or their representative, who must give their consent to it.

Article 2:

The "high school discovery internship program" is part of the actions organized by the French Qatari Voltaire High School to help the students being aware of the professional environments surrounding them. This enables them to broaden their knowledge of the economical, technological and professional environment in which they live, and, as a part of their vocational training, is a mean to help them develop their plans for a future career, by observing, without taking part in the production process. For the student, the main objective is to be exposed to the daily activities of a professional.

Article 3:

The student is admitted into the company with the status of a visitor and remains a member of the French general education system. He is required by the school to complete a task of "discovery learning" under the responsibility of a tutor appointed by the company. He shall respect the working hours and the organization of the company, as well as its confidentiality rules. The student will not be entitled to any kind of compensation or payment.

Article 4:

In the case of non-compliance with rules set above, the company reserves the right to terminate the internship at any time. Before the student's departure, it shall inform the school's headmaster immediately.

Article 5:

In the case of accident or absence of the student, the company must notify the school immediately by telephone.

Article 6:

The movement of the students between their home and the place of work is the responsibility of the parents.

Article 7:

The school has taken out a contract with Seib insurance to cover any injury received or caused by the student during his period of training.

Article 8 :

A member of the school teaching staff will follow each student and may be visit him at his place of work.

Article 9 :

At the end of the course, the student must prepare a report and his tutor in the company will be asked to make an assessment of the student's work and his behavior.

Signatures :

The company

The Deputy headmaster

The parents